



Request for Proposal (RFP): Provision of Fruits and Vegetables for New Community Retail Space

ISSUED BY:

Paradigm Place (A Paradigm Global Innovations Company)

ISSUE DATE:

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RFP NUMBER:

001

INTRODUCTION:

Paradigm Place seeks proposals from qualified fruit and vegetable providers interested in selling their products at our new community retail space. We aim to create a vibrant, health-conscious marketplace that serves the local community by providing access to fresh, high-quality produce. We invite local farmers, cooperatives, and distributors to submit proposals for this weekly event.


BACKGROUND:

Paradigm Place, scheduled to open on May 3, 2024, is in Braddock, PA, in a high-traffic area accessible to the community. It supports local agriculture, promotes healthy eating habits among community members, and fosters a sense of community.

Learn more about Paradigm Place on our website <https://www.paradigm-place.com/>

SCOPE OF WORK:

Selected vendors will be expected to:

- Provide a variety of fresh fruits and vegetables, emphasizing locally sourced produce when possible.
 - Set up, manage, and dismantle their stalls in the designated area within the community retail space once a week (schedule determined by vendors).
 - Comply with all local health and safety regulations regarding the handling and sale of food products.
 - Participate in promotional activities organized by Paradigm Place to market the weekly event.
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PROPOSAL REQUIREMENTS:

Vendors interested in participating should submit a proposal that includes:

- **Company Overview:** A brief history of your business, including years of operation, mission, and values.
- **Product List:** A detailed list of fruits and vegetables you plan to offer, including any specialty or seasonal items.
- **Sourcing Information:** Information on how your produce is sourced, with an emphasis on local and organic products.
- **Experience and References:** Description of previous experience in similar markets or events, including references (optional).
- **Operational Plan:** A brief outline of your logistics plan for weekly setup, sales, and breakdown.
- **Pricing Structure:** An overview of your pricing strategy, including any proposed discounts for regular purchases or large orders.

EVALUATION CRITERIA:

Proposals will be evaluated based on the following criteria:

- Quality and variety of produce offered.
- Experience and reliability of the vendor.
- Pricing competitiveness.
- Commitment to local and organic sourcing.
- Compliance with health and safety standards.

SUBMISSION GUIDELINES:

- Proposals must be submitted by April 19, 2024.
- Please send your proposals electronically via this link.

SELECTION PROCESS:

- Proposals will be reviewed by a selection committee.
- Shortlisted candidates will be invited for an interview.
- Final selection will be made by April 23, 2024, and all proposers will be notified of the outcome.

TERMS AND CONDITIONS:

- Paradigm Place reserves the right to accept or reject any proposal.
- Submission of a proposal constitutes acceptance of the terms and conditions outlined in this RFP.
- The selected vendors will enter into a contractual agreement with Paradigm Place which will specify the terms of participation, including fees.

We look forward to receiving your proposals and to the possibility of working together to enrich our community with high-quality, fresh produce.

TERMS AND CONDITIONS FOR RFP: PROVISION OF FRUITS AND VEGETABLES FOR COMMUNITY RETAIL SPACE

- 1. Introduction:** These Terms and Conditions govern the submission of proposals in response to the Request for Proposal (RFP) issued by Paradigm Place (A Paradigm Global Innovations Company) for the provision of fruits and vegetables at the new community retail space. By submitting a proposal, the Vendor agrees to be bound by these Terms and Conditions.
- 2. Proposal Submission**
 - Proposals must be submitted by the deadline specified in the RFP.
 - Proposals must be complete, including all required information and documentation.
 - Late submissions will not be considered.
- 3. Proposal Evaluation and Selection**
 - Proposals will be evaluated based on the criteria outlined in the RFP.
 - Paradigm Place reserves the right to reject any or all proposals, to waive any formality or minor irregularities in proposals, and to accept the proposal that is deemed to be in the best interest of the community and Paradigm Place.
 - The decision of Paradigm Place is final and binding.
- 4. Vendor Obligations**
 - Selected vendors must comply with all local health and safety regulations regarding the handling and sale of food products.
 - Vendors are responsible for setting up, managing, and dismantling their stalls at the designated times.
 - Vendors must always ensure the quality and safety of their products.
- 5. Contractual Agreement**
 - Selected vendors will be required to enter into a contractual agreement with [Your Organization Name] that outlines the terms of participation, operational guidelines, and any applicable fees or commissions.
 - The contractual agreement must be signed and returned to Paradigm Place by the date specified in the selection notification.
- 6. Cancellation and Termination**
 - Paradigm Place reserves the right to cancel the event or terminate a vendor's participation at any time due to non-compliance with the agreement, local regulations, or for any other reason deemed necessary.
- 7. Indemnification**
 - Vendors agree to indemnify and hold harmless Paradigm Place and its officers, directors, employees, and agents from and against any claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from the vendors' participation in the event.
- 8. Insurance**
 - Vendors are responsible for maintaining adequate insurance coverage for their operations, including but not limited to liability insurance for products and general business operations.
- 9. Modification of Terms**
 - Paradigm Place reserves the right to modify these Terms and Conditions at any time. Vendors will be notified of any changes, which will become effective upon notification.
- 10. Governing Law**
 - These Terms and Conditions shall be governed by and construed in accordance with the laws of the jurisdiction in which Paradigm Place operates, without giving effect to any principles of conflicts of law.

Submission of a proposal in response to this RFP constitutes acceptance of these Terms and Conditions.